

Office of the Burdwan Municipality

G.T. Road, Burdwan, West Bengal, India – 713101

Phone: +91 342 2662518 / 2664121 / 2662777 | Fax: +91 342 2560717

Email: info@burdwanmunicipality.gov.in | Website: www.burdwanmunicipality.gov.in

Memo No: 241/G/2024-6

Date: 09.02.24

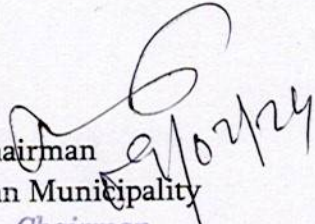
Sub: - Quotation for office consumables General Stationary.

Enclosed please find herewith the list of articles for asking Sealed Quotation from the bonafide and resourceful suppliers. Rates should be quoted as per specification laid down in the list of articles. The Quotation should reach at the General Dept. of this office by 21.02.2024 at 02.00 P.M. Quotation shall be dropped in the Chamber of the under signed. The rates of the articles will be valid for the period ending on 31.03.2025. No sub-standard rates of articles will be accepted. Participant may contact at office for sampling of every articles.

The Authority reserves the right to accept or cancel any or all the Quotations without assigning any reason whatsoever. Quotation Envelop should be in sealed cover. No open envelope shall be entertained.

The details of the Quotation may be downloaded from our office website (www.burdwanmunicipality.gov.in).

Encl: - As stated above.

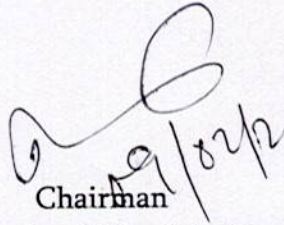

Chairman
Burdwan Municipality
Chairman
Burdwan Municipality

Date: 09.02.24

Memo No: 241/G/1(8)/2024-6

Copy to the: -

1. Vice Chairman, BM
2. Members of Tender Committee, BM
3. Executive Officer, BM
4. Finance Officer, BM
5. Secretary, BM
6. UDC, General Deptt. BM
7. IT Co-Ordinator, BM
8. Office Notice Board


Chairman
Burdwan Municipality
Chairman
Burdwan Municipality

List of Articles followed by Memo No: 241/9/12-6

dt. 09.02.24

1	Exercise Book – No. 4 (Best quality) – Per doz.
2	Exercise Book – No. 8 (Best quality) – Per doz.
3	Bound Register No. 06 (Ruled) – Per doz.
4	Bound Register No. 10 (Ruled) – Per doz.
5	Bound Register No. 14 (Ruled) – Per doz.
6	Bound Register No. 20 (Ruled) – Per doz.
7	Celo Tape – (Big Roll) – Per doz.
8	Magnetic Pin Cushion – Per doz.
9	King Pin (King Co.) – Per Box.
10	James Clip (High Steel) – (10 small box in a big box) – Per Big Box.
11	Duster (Best Quality) – (24"x24") – Per doz.
12	Drinking Glass (Hindusthan Co.) – (120Z) – Per 100 Pcs.
13	Big Size Stamp Ink Pad (Gripex / Camlin / Lion) – Per doz.
14	Small Size (FABER CASTELL) – Self Ink Pad – Per doz.
15	Small Size (Camlin) – Self Ink Pad – Per doz.
16	Self Ink Official Stamp – (upto two lines) – Per Pc.
17	Self Ink Official Stamp – (upto four lines) – Per Pc.
18	Cello Sipwell PET Bottle Set – 1 Litre, Set of 6
19	Milton Pacific Fridge 1000 ml Bottle Set – 1 Litre, Set of 6
20	Godrej aer Home Freshener Spray – 300 ml Pack – Per Pc.
21	Park Avenue Premium Room Freshner Spray 125gm. (Lavender/Sandel/ Rose) – Per Pc.
22	Dettol Original Liquid Hand Wash – 200 ml
23	Lifebuoy Total 10 Hand Wash – 200 ml
24	Savlon Handwash – 200 ml – per pc.
25	Hit Spray Black 200 ml – Per Pc.
26	Kangaro Stapler No.10 – Pack of 10 Pc.
27	Kangaro – 555 Stapler Machine (Per Pc.)
28	Kangaro No.10 Stapler Pin – (set of 20 box)
29	Stapple Pin (Kores Co.) 24/6 Per Box (20 Small Box in a Big Box)
30	MAX STAPLES No. 10 – 1M (Pack of 20)
31	Phul Jharu (Big Size & Standard Weight, Best Quality) – Per doz.
32	Cross Citrious Domestic Phenyle 5 Lit. Pack
33	Cross Citrious Domestic Phenyle 1 Lit. Pack
34	Bengal Chemical White Tiger Multi-Use Cleanser & Deodorant, 5 ltr
35	Scented Orange Phenyl 5Lit. Pack
36	Lyzol Disinfectant Surface Cleaner Citrus 975ml x 1
37	Lyzol Disinfectant Surface Cleaner Citrus 500ml x 1
38	Colin Glass Cleaner Pump 2x More Shine with Shine Boosters – 500 ml x 1
39	Harpic Powerplus Toilet Cleaner Original – 500 ml x 1
40	Safed Detergent Powder – 1Kg Pkt

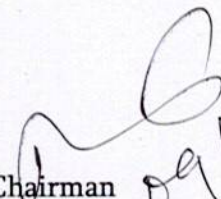
41	Nirma Washing Powder – (1Kg Pkt) – Per Pkt.
42	Sunlight Detergent Powder – (1Kg Pkt) – Per Pkt
43	Camel Gum Paste (700 Ml) – Per Phil.
44	Camel Gum Paste (150 Ml) – Per Phil.
45	Jhul Jharu (Long Bamboo) – Per Doz (Best Quality).
46	Best quality Stamp Pad Ink (700 Ml) Per Phil.
47	Best quality Fiber Bucket (8 Lit.) – Per Pcs.
48	Best quality Fiber Bucket (16 Lit.) – Per Pcs.
49	Best quality Mug (Fiber) – (Standard Size) – Per Pcs.
50	China Paper Clip – (25 mm.) – Per 12 Pcs. Box.
51	China Paper Clip – (32 mm.) – Per 12 Pcs Box.
52	Eveready (A' – Size) Leakproof Battery – R14, 1.5 V, 25 Pcs. In a box – Per Box.
53	Eveready 950 Battery (A' – Size) 25 Pcs. In a Box – Per Box.
54	Naphthalene (500 gm Pkt. – Bengal Chemical) – Per Pkt.
55	Muratic Acid – (500 Ml) – Per Phil.
56	Thred Ball – Per 100 Pcs Ball.
57	Pencil Battery – (AA), Novino/Eveready/Nippo – Pack of 10.
58	Pencil Battery – (AAA), Novino/Eveready/Nippo – Pack of 10.
59	Pencil Battery – (AAA), Alkaline DURA Cell – Pack of 10.
60	Pencil Battery – (AA), Alkaline DURA Cell – Pack of 10.
61	Saphire Pencil Carbon (Kores Co./Camel) – Per Box.
62	Waste Paper Bucket / Fiber (Best Quality) – Big size – (Fiber) – Per doz.
63	Paddle Dustbin – per pc.
64	Fevi Stick Glue Stick – 15 gms (Per Pc.)
65	UTH Pen – Best Quality Blue/Black/Red (Pack of 20 Pens)
66	Pilot-V5 German Gel Ink Pen – Per Pc.
67	Cello Pointec/Similar Gel Ink Pen (Blue/Black) – Per Pc.
68	Good knight Activ Plus Liquid Refill (60N Protection) – Per Pc.
69	Good knight Advanced Color Play Active Machine - Per Pc.
70	Best Quality File Tag Bunch (100 Threats in a bunch) – (set of 10) Per Pkt.
71	Best Quality File Flap – Per 24x2 set
72	Fiber Quoted Paper Weight (Best Quality) – Per Doz.
73	Lifebuoy Total Plus 35 gm. Pack of 20 – Per Pack
74	Cello/Kores/Faber Castell CD/DVD Permanent Marker Pen – Per Pc.
75	Cello/Kores/Faber Castell Permanent Marker (Bold) – Per Pc.
76	Faber Castell/Cello/Kores Highlighter Pen – Per Pc.
77	Cello/Kores/Faber Castell White Ink Correction Pen – Per Pc.
78	Citizen / Orpat (Original) Office Calculator 12 DGT – Per Pc.
79	Sceintific Calculator – per pc.

List of Articles followed by Memo No: 241/61*²-6

dt. 09.02.24

80	A3 - Xerox Paper (B2B/JK Sparkle) Brand - (500 Sheet in a ream) - Per Ream
81	A4 - Xerox Paper (B2B) Brand - (500 Sheet in a ream) - Per Ream
82	A4 - Xerox Paper (JK Sparkle) Brand - (500 Sheet in a ream) - Per Ream
83	Four side Cover file (Big & Standard Size - Plastic Quoted with Printing) - Per 100 Pc.
84	Two Folder file - Eagle quoted with office title printed - Per 100 Pc.
85	MY clear plastic file (A4 size) - per doz.
86	Arch file (A4 size) - per doz.
87	Clip file (A4 size) - per doz.
88	Best Quality Floor Cleaning Mop with Handel - 1Dz.
89	Mop Ribbon - per doz.
90	Water cleaner Mop - per doz.
91	Best Quality Floor Cleaning Brush - 1Dz.
92	Best Quality Ceramic Pan Cleaning Brush - 1Dz.
93	Page Marker/ Sticky note pad - (size - 25mm x 75mm) 3 color x 40 sheets - per doz.
94	Wooden Pencil - per pack.
95	Eraser - per pack.
96	Sharpener - per pack.
97	Stainless Ruler - (size - 30cm) per pc.
98	Measuring Tape (size - 15mtr) - per pc.
99	Measuring Tape (size - 30mtr) - per pc.
100	Paper Punch Machine (DP-600) - per pc.
101	Needle file (Phonr) - per pc.
102	Lock & Key (70 - 75 mm) - per pc.
103	Water Sponge - 12 pc. / per Pkt.
104	Measuring Tape (size - 5mtr) - per pc.
105	Measuring Tape (size - 50mtr) - per pc.

Page No -3


Chairman 09/02/24
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